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# SUPPLY CATALOG

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# CHANGE BULLETIN NO. 6

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## DECEMBER 1956

SUPERSEDES BULLETIN NO. 5 DATED JUNE 1956

**EFFECTIVE DATE: 1 FEB. 1957**

For Stock Reporting Purposes all changes not previously announced become effective on this date.

"All Stock Records, Bin Tags, Stock Markings, Etc., must be reconciled with the new changes appearing in this Bulletin. Former stock numbers, etc., will continue to be used up to but not after the effective date."

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## SUPPLY CATALOG CHANGE BULLETIN

1. The Change Bulletin, published every six months (until further notice) is the instrument used to keep the Supply Catalogs on an up-to-date basis. In it are recorded all cumulative cataloging changes which occur between editions of the basic Supply Catalog. Each new issue of the Bulletin continues to list changes and additions made in a commodity area since the area was last published. When a publication is revised, all accumulated Bulletin changes are incorporated into the new edition, and the Bulletin is cleared of all previous references to it. Therefore, the current edition of a Supply Catalog and the latest Change Bulletin are all that are required to obtain the latest information on the status of an item of supply. Information in the Bulletin is arranged alphabetically within Federal Supply Classification Code for each Materiel Group.

## 2. NOTE TO CATALOG USER

a. It is not necessary to record Bulletin changes in Catalogs to keep informed of the latest change information. Clerical work can be eliminated by referring to both the Supply Catalog and the latest edition of the Bulletin. Look up the item in the Catalog and then check the same section in the Bulletin to see if there is any change affecting that item. If the item desired does not appear in the Supply Catalog, check the Bulletin to determine if it has recently been added to the system.

b. Catalog users who prefer to record all Bulletin changes can simplify their work by following the procedure outlined in the next section. Changes made since the last edition of the Bulletin are easily identified by the Bulletin Number appearing in the "REF NO." column.

## 3. USE OF BULLETIN

a. First look through the Bulletin to see what information it contains and how it is presented in general.

b. Note that separate sections are provided for each Materiel Group, and that the materiel is arranged alphabetically within each Federal Supply Classification Code.

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ACT	STOCK NUMBER	ITEM DESCRIPTION	U/I	EXP	REF NO.
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c. Action - - - - - Tells what to do:

delete  
revise  
add

Stock Number - - - - - Self-Explanatory

Item Description - - - - - Describes material, and/or  
elaborates on what to do

Unit of Issue - - - - - Self-Explanatory

Expendability - - - - - Self-Explanatory

Ref No. - - - - - Shows the number of the Bulletin  
in which each change FIRST ap-  
peared. All new changes appear-  
ing in a Bulletin can be easily  
identified by the Number of the  
current Bulletin published in the  
Ref No. column.

d. To bring the Supply Catalog up to date, carry out the action  
indicated in the ACTION column. The following methods are sug-  
gested:

TO DELETE: Draw a line through the items in  
the Supply Catalog that are to be  
deleted.

TO REVISE: Write REV in the Catalog text in  
front of the item indicated. This  
is a signal to consult the Bulletin  
for further information.

TO ADD: Write an "A" in the proper place in  
the Alphabetic Indexes, and if de-  
sired, also in that place in the text  
of the Catalog where it would normally  
appear according to its name. This  
again will serve as a signal to con-  
sult the Bulletin for the latest in-  
formation.

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## 4. LISTING OF PUBLISHED CATALOGS

The following listing indicates the Catalogs published to date and are supplemented by this Bulletin, except as noted.

PUBLICATION	TITLE	DATED
Volume 1, Group 10	Weapons	September 1954
Group 12	Fire Control Equipment	September 1954
Group 13	Ammunition and Explosives	September 1954
Materiel Group 2	Transportation and Aerial Delivery	February 1955
Materiel Group 3		
Section 1	Instruments, Industrial Equipment & Supplies	February 1956
Section 2	Instruments, Industrial Equipment & Supplies	February 1956
Section 3	Instruments, Industrial Equipment & Supplies	February 1956
Materiel Group 4	Engineering	February 1956
Volume 5, Part 1		
Class 5355	Knobs and Pointers	January 1956
5905	Resistors	April 1955
5910	Capacitors	
5915	Filters and Networks	July 1955
5920	Fuses & Lightning Arresters	March 1955
5925	Circuit Breakers	
5930	Switches	April 1955
5935	Connectors, Electrical	March 1955
5940	Lugs, Terminals, & Terminal Strips	
5945	Relays, Contractors and Solenoids	August 1955

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## Volume 5, Part 1 (continued)

5950	Coils and Transformers	
5955	Piezo-electric Crystals	December 1955
5960	Electron Tubes, Transistors, and Rectifying Crystals	July 1955
5965	Headsets, Microphones, and Speakers	
5970	Electrical Insulators and Insulating Materials	February 1956
5975	Electrical Hardware and Supplies	
5977	Electrical Contact Brushes and Electrodes	March 1956
5985	Antennae, Waveguides, and Related Equipment	May 1956
5995	Cable, Cord, and Wire Assemblies, Communication Equipment	March 1955
Group 61	Electric Wire, Power and Distribution Equipment	December 1954
Group 62	Lighting Fixtures & Lamps	March 1955

## Volume 5, Part 2

Group 67	Photographic (Does not include Equipment any new additions or changes. Revis- ed edition in pro- cess)	November 1954
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## Materiel Group 6

Section 1	Medical	April 1956
Section 2	Medical	September 1956

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Volume 7

Group 71	Furniture	April 1955
74	Office Machines	March 1955
75	Office (Does not include any NEW additions or changes. Revised edition in process)	October 1954
79	Cleaning Equipment and Supplies	March 1955
80	Brushes, Paints, Sealers and Adhesives	March 1955
81	Containers, Packaging, and Packing Supplies	March 1955
83	Textiles, Leather, and Furs	August 1955
84	Clothing and Individual Equipment	August 1955

5. LOOSE LEAF CHANGE SHEETS

a. Headquarters is planning loose leaf type "Change Sheets" to replace the consolidated "Change Bulletin" as it now exists. The Change Bulletin has become unwieldy, and it is believed that loose leaf sheets would be more advantageous.

b. The loose leaf sheets would be replacement pages for the basic catalog which could be inserted immediately, thereby insuring a current catalog. This would mean only one place to look, i.e. "the basic catalog."

c. The replacement pages will be dated, indicating the effective date.

d. This Change Bulletin (No. 6) will remain in effect until all additions and changes have been cleared and inserted into the basic catalogs.

e. All comments and recommendations will be appreciated. Forward to Headquarters, Office of Logistics, Attention: Chief of Supply Division.

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## SUPPLY CATALOG CHANGE BULLETIN

### 6. SUPPLEMENTAL PUBLICATION

a. To supplement the Supply Catalogs and Change Bulletin, the Stock Accounting Letter (SAC) is published and distributed monthly. The SAC Letter is an Official Document and may be used as a basis for preparing Inventory Adjustment Reports when changing Stock Record Cards.

### 7. EXPENDABILITY

a. Nonexpendable - materiel which is not consumed in use and which ordinarily retains it's original identity during the period of use, such as weapons, vehicles, machines, tools and instruments.

b. Expendable - materiel that may be consumed in use or loses it's identity in use and may be dropped from Stock Record Accounts when it is issued or used.

c. Without exception, all items within the definition of non-expendable but with a fixed unit price (or, in the absence thereof, unit acquisition cost) of \$10.00 or less will be classified as expendable for supply accounting purposes. Such classification in no way relieves an Accountable Officer of his responsibility to establish and maintain accountability for expendable items carried in stock. The provisions in any publication or understanding for exceptions to this \$10.00 principle are rescinded and superseded herewith.

d. Items classified as expendable under the principle in paragraph 7 c, include certain items of personal value such as pen sets, soldering guns, tool sets, watches, cameras, blankets, knives, and sun glasses. In order that adequate protection of items of this nature can be ensured, Accountable and Responsible Supply Officers, wherever located, are expected to establish such controls as are deemed reasonable and proper within their respective areas of supply responsibility.

### 8. PRICING POLICY

Effective 1 February 1957, the following principles will be followed establishing, recording, and changing unit prices on items of property.

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a. The unit price for items of property listed in the Organization Supply Catalog shall be based upon the unit price established at Headquarters.

b. Items of property procured locally, and not listed in the Organization Supply Catalog, shall be priced initially at acquisition cost. Annual reaveraging procedures will be followed to establish fixed prices based upon average acquisition costs.

c. Unit price of property listed in Organization Supply Catalog, but acquired locally, shall be based upon the local acquisition cost; however, when the local acquisition cost varies in excess of 10% from the price reflected in the price supplement, the applicable circumstances shall be referred to headquarters for its information. For items so priced, a reaveraging of the unit price should be scheduled on an annual-cycle basis, in order to maintain the principle of a fixed price for financial and property control purposes.

d. An estimated price shall be established for those not listed in the Organization Supply Catalog or for which price data is not available. Estimated price will be adjusted to acquisition cost upon subsequent acquisition of similar or identical items.

e. Unit prices carried on Field Stock Record Accounts shall be corrected to the nearest penny.

f. Fixed unit price shall not be adjusted to reflect minor changes in average acquisition price. Unless the change amounts to 5% of the fixed unit price or \$50.00, whichever is less, no adjustment will be made.

9. FORMS - ACCOUNTING FOR

a. Effective upon receipt of this Supplement, all items of Forms (FSC Class 7530) will be treated as no cost items. Forms will not be considered as property for purposes of Financial Accounting Procedures

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b. Accountable installations operating under FPA will, as of the next scheduled cut-off, eliminate unit cost from any stock records on forms. The decrease in inventory value should be offset as a cost to the pertinent administrative overhead allotment. A memorandum recapitulation summarized by dollar value and coded as a 6-1 shall be prepared, assigned a property voucher number, and forwarded to the Finance Officer for this purpose.

c. Stock records on forms shall be maintained where deemed advisable based on volume of activity, for purposes of determining usage, levels, replenishment, obsolescence, and other related supply actions.

#### **1Q RESCISSION**

The above instructions rescind any previous instructions in conflict, and shall be utilized as guidance in performing supply functions at accountable or non-accountable installations as appropriate.

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